

Turks and Caicos Islands Airports Authority
Addendum extending RFP closing date
Notice of Request for Proposals (RFP)
for

Passenger Terminal Building and Combined Services Building
Project Management Services
South Caicos International Airport

In anticipation of future growth of hotel accommodation on South Caicos Island and the subsequent increase of tourism activity, The Turks & Caicos Islands Airports Authority (TCIAA) has embarked on a multi-phase, multi-year redevelopment program to expand capacity and enhance the operational safety/security of the South Caicos International Airport in the Turks and Caicos.

As part of this Airport Redevelopment Program the TCIAA intends to construct a new Passenger Terminal Building (PTB) and Combined Services Building (CSB).

The TCIAA has already completed a procurement process and identified a preferred Contractor to provide design-build services for the Project. The TCIAA is now seeking qualified professional service firms to provide **Project Management Services** and to administer the Project on behalf of TCIAA. This Project Management Firm would provide services during the project initiation, design, construction, commissioning and post-construction stages of the Project.

The TCIAA views Project Management as the comprehensive management and control of all aspects of the Project throughout all phases of its life-cycle to achieve prescribed objectives defined in terms of time, quality, and cost. Through the application of appropriate management techniques, the designated PM will lead and manage the efforts of the Project Team to achieve the objectives of the Project to meet all requirements of function, schedule and budget.

The PM will require strong presentation and communication skills as well as necessary leadership qualities that are able to elicit the needs of the TCIAA. Within the PM's project experience, they will have already developed processes and project management principles that effectively work and can be founded on Project Management Institute's (PMI) core knowledge areas and industry Best Practices.

The project initiation, contract preparations, design and approval phases are expected to last approximately 4.5 months. The construction phase for the project is estimated as 56 weeks (13 months), and is anticipated to begin by mid-2017. A detailed construction schedule will be received and confirmed from the Contractor following the start-up meeting with the entire Project Team.

In general, the Project Management Services required are as follow, but not limited to:

- Have overall responsibility for ensuring that the Project is delivered on time and within budget;
- Lead and coordinate the efforts of the Project Team to achieve project objectives;
- Provide resident site inspection, including milestone inspections by key engineering disciplines (architectural, structural, mechanical, electrical, security/IT, baggage handling, airport specialist) during construction;
- Attend and chair meetings with the Project Team (TCIAA, its technical advisors and Contractor);
- Develop Project Plans, Statement of Work, Implementation Plan, Communication Plan, etc.;
- Monitor and control project scope, budget and schedule;

RFP will close December 30, 2016. Those wishing to receive a copy of the RFP shall contact:

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November 24, 2016

